



Part Time Executive Officers Elections (March/April 2010)

Position _____
Name: _____
Course/Dept: _____
Address: _____

Post Code: _____ Tel: _____
Email: _____
UB Number: _____ Postgraduate ___ Undergraduate ___ (please tick*)

1. Nominations for election open on **Wednesday 17th March at 09:00** and close **Wednesday 24th March at 17:00**. Any nomination forms submitted after this point will not be accepted. A photograph of yourself must be submitted with your form or electronically. This will be used in all election publications. Otherwise the photograph in SAINT will be used.
 2. Manifestos must also be submitted electronically to the returning officer at (ubu-elections@bradford.ac.uk) by **Wednesday 24th March at 17:00**. If they are not received by this time they will not be accepted and you may be withdrawn from Elections.
 3. The candidates meeting will be held at **a time to be confirmed** in the **University Boardroom, D floor, Richmond Building**. All candidates must attend this meeting. If any candidate is unable to attend they must send a representative on their behalf and inform the assistant returning officer of this fact when they submit this form. Failure of a candidate or their nominated representative to attend the candidates meeting will result in the withdrawal of the candidate.
 4. All printed publicity must be submitted electronically in one batch with a completed printing form to the returning officer at (ubu-elections@bradford.ac.uk) **by a time to be confirmed**. Any publicity received after this point will not be accepted. All printing received will be confirmed by e-mail.
 5. Hustings (Questions to Candidates) will take place on **Monday 19th April, more details to follow**. If you are standing for one of the six sabbatical positions or one of the six part-time positions you must attend Hustings. Failure to attend Hustings without a doctors or lecturers note given to the assistant returning office prior to Hustings will result in the candidate being withdrawn.
 6. Candidates will be advised when their printed publicity is available. It can only be picked up from UBU finance Office and must be stamped by Elections Committee. No candidates or their representatives can speak to Copy Zone about any election matters. All printed posters must be stamped at UBU finance and only placed on authorised notice boards.
 7. Voting take places from **Tuesday 20th April – Thursday 22nd April** online and across campus. The location of polling stations will be confirmed on the notice of poll.
 8. Full rules and regulations regarding the elections, which you must follow, can be found online at **www.ubonline.co.uk/elections**. If at any time you feel you want to appeal any decision of the returning officer or want to discuss your campaign you may contact the Elections Committee at **ubu-elections-cttee@bradford.ac.uk**
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Declaration

1. That the information on this nomination form is correct to the best of my knowledge.
2. I have read and understood the above and agree to abide by the rules and dates for nominations and publicity.
3. I consent to be the above nomination for candidature for this election and understand the regulations regarding withdrawal.
4. I agree that I can make all the dates outlined above and if not I will inform the returning officer.
5. I am able to attend all the meetings outlined above.
6. If I am subsequently unavailable to attend any of these dates I must contact the returning officer 24hours before the event with supporting evidence. Elections committee will then decide whether it is possible to send a substitute in your place.

Signature: _____ Date: _____

Proposer

(This information will appear on the nomination posters.)

Name: _____

Course: _____

UB Number: _____ Postgraduate Undergraduate (*please tick, Senate only**)

Signature: _____ Date: _____

Secunder

(This information will appear on the nomination posters.)

Name: _____

Course: _____

UB Number: _____ Postgraduate Undergraduate (*please tick, Senate only**)

Signature: _____ Date: _____

Assentors

(15 names required for Executive elections, this information will not appear on nomination posters.)

	Name	Signature	UB Number
1.	_____	_____	_____
2.	_____	_____	_____
3.	_____	_____	_____
4.	_____	_____	_____
5.	_____	_____	_____
6.	_____	_____	_____
7.	_____	_____	_____
8.	_____	_____	_____
9.	_____	_____	_____
10.	_____	_____	_____
11.	_____	_____	_____
12.	_____	_____	_____
13.	_____	_____	_____
14.	_____	_____	_____
15.	_____	_____	_____

All information provided on this form will be used solely for the purpose of the election. Should your campaign prove unsuccessful, and providing no appeals are in progress, it will be destroyed within one academic year.

Manifesto

(Please provide an electronic copy to ubu-elections@bradford.ac.uk)

You should also submit a manifesto of up to 250 words for sabbatical positions and 100 words for part-time positions. Manifestos should be submitted electronically to the returning officer (ubu-elections@bradford.ac.uk) and will be published to students.
